



BOARD OF COMMISSIONERS' AGENDA

Tuesday, April 3, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, March 27, 2018 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from March 27.*

V. PROCLAMATIONS

- A. Proclamation No. 6 of 2018 – Proclaiming April 2018 as “Child Abuse Awareness and Prevention Month” in Centre County.

Action: *Adopt Proclamation No. 6 of 2018.*

- B. Proclamation No. 7 of 2018 – Proclaiming April 2018 as “National County Government and Centre County Employee Appreciation Month” in Centre County.

Action: *Adopt Proclamation No. 7 of 2018.*

VI. CHECK RUN

Check Run in the amount of \$1,090,578.14 dated March 29, 2018

Action: *APPROVE the Check Run dated March 29, 2018.*

VII. ADMINISTRATOR'S REPORT

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VIII. CONTRACTS

- A. Commissioners – Lease agreement with Wildlife for Everyone Endowment Foundation for 55 acres of wetlands for the period of April 3, 2018 through April 2, 2043– Dept. 111.

Action: *APPROVE the lease agreement with Wildlife for Everyone Endowment Foundation.*

B. Planning

- i. Contract with Highway Safety Network, Inc. for traffic safety/education outreach also known as the Community Traffic Safety Projects. Centre County will serve as the sponsor for the PennDOT District 2 area, which consists of nine (9) counties. This contract will allow Centre County to pass through the funds and liability to the Highway Safety Network. The grant total is \$165,296.77 for the period of October 1, 2018 through September 30, 2020 – Dept. 151.
- ii. Submission of the COSTARS enrollment form for electricity procurement services using Penn State Facilities Engineering Institute to review and select electricity from a qualified supplier on our behalf. There is no cost for this service.

Action: *Add the contract with Highway Safety Network, Inc. and the COSTARS enrollment form to next week's Consent Agenda.*

- C. Public Defender – Contract renewal with Lexis Nexis in the amount of \$2,700.00 for the period of March 31, 2018 through March 30, 2021

Action: *Add the contract renewal with Lexis Nexis to next week's Consent Agenda.*

D. Human Services

- i. Aging – Augmentation grant application to the Corporation for National and Community Service (CNCS) for the Retired Senior Volunteer Advisory Program (RSVP). The grant will provide funding for personnel and activities to enhance and support the Big Brother Big Sister Program administered by Centre County Children and Youth Service Bureau, the RSVP will provide volunteers and administrative support for the grant. The project total is \$121,837.14 which is funded as follows: CNCS \$85,286 and requires a county match of \$36,551.14 for the period of July 1, 2018 through June 30, 2021 – Dept. 521.

Action: *APPROVE the grant application to CNCS.*

E. Records Management

- i. Contract with Knisely Shredding to conduct on-site shredding service for County Offices. The contract is \$30 per bin for the period of April 1, 2018 through March 31, 2019 – Dept. 143.

Action: Add the contract with Knisely Shredding to next week's Consent Agenda.

ii. Children and Youth Services

1. Contract renewal with Lifespan Family Services to provide foster care services for dependent/delinquent youth. The contract total is \$85,000 which is funded as follows: State \$68,000 and County \$17,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
2. Contract renewal with Families United Network, Inc. to provide foster care or residential services for dependent/delinquent youth. The contract total is \$130,000 which is funded as follows: State \$104,000 and County \$26,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
3. Contract with Mid-Atlantic Youth Services Corp. to provide residential services for dependent/delinquent youth. The contract total is \$85,000 which is funded as follows: State \$51,000 and County \$34,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
4. Contract renewal with Diversified Treatment Alternatives to provide foster care or residential services for dependent/delinquent youth. The contract total is \$320,000 which is funded as follows: State \$176,000 and County \$44,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
5. Contract renewal with Project Starphish to provide residential services for dependent/delinquent youth. The contract total is \$390,000 which is funded as follows: State \$312,000 and County \$78,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
6. Contract renewal with Cornell Abraxas Group, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$80,000 which is funded as follows: State \$48,000 and County \$32,000 for the period of July 1, 2017 through June 30, 2018– Dept. 511.

7. Contract renewal with Kristie Kauffman, M.D. to provide consultation services. The contract total is \$1,000 which is funded as follows: State \$800 and County \$200 for the period of January 1, 2018 through December 31, 2018 – Dept. 511.

Action: *Add items 1-7 to next week's Consent Agenda.*

IX. CONSENT AGENDA

Action: *APPROVE the items listed on today's Consent Agenda.*

- A. Court Administration – Contract renewal with the Center for Alternatives in Community Justice (CACJ) for pre-trial release services. The contract total is \$134,740 which is funded as follows: Court \$67,370 and Centre County Correctional Facility \$67,370 for the period of January 1, 2018 through December 31, 2018 – Dept. 271.
- B. Elections – Contract renewal with RBM Consulting, LLC to provide services in support of election equipment and processes necessary to conduct elections. The annual contract totals are \$53,550 for maintenance and support, \$9,000 for field support and ballot printing at \$0.26 per ballot for the period of April 1, 2018 through May 31, 2023 – Dept. 131.
- C. Human Resources – Contract renewal with JJ Keller & Associates, Inc. for the Family Medical Leave Act (FMLA) Manager Software License. The contract total is \$1,590 for the period of June 1, 2018 through May 31, 2021– Dept. 114.
- D. MH/ID & EI – Contract Addendum No. 1 with Beacon Light Behavioral Health Services for mental health services including outpatient mobile medication management in the amount of \$20,000 increasing the contract maximum from \$15,000 to \$35,000 for the period of July 1, 2017 through June 30, 2018. The source of funding is as follows: State \$33,362 and County \$1,638 – Dept. 114.
- E. Transportation – Agreement with Joel Confer Ford of Bellefonte to provide temporary service and repairs for both the para-transit and business fleet - Dept. 531.
- F. Planning
 - i. Memorandum of Understanding (MOU) with the Centre Regional Planning Agency on behalf of the Centre County Metropolitan Planning Organization (CCMPO) and Centre County on behalf of the Centre County Planning and Community Development Office to establish the joint rights and responsibilities of each party in completing transportation planning and project development activities on behalf of the CCMPO. The MOU is for the period of January 1, 2018 through December 31, 2018 – Dept. 151.
 - ii. Memorandum of Understanding (MOU) for the final land development plan for The Village at Nittany Glen – Phase III-B.2, III-C, III-D.2; CCPCDO File No. 51.17. This proposal represents the next in a series of development phases for The Village of Nittany Glen, showing an additional 30 manufacturing

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housing sites with corresponding infrastructure. The total development area comprises 6.815 acres and lies within The Village of Nittany Glen development complex, being approximately one-quarter miles northeast of its intersection with Fillmore Road in Benner Township. Note: This is a new MOU for the purpose of reflecting a change in ownership from The Village of Nittany Glen LP to the new owner of Berks at Nittany Glen, LLC. The original MOU was previously executed by the Board of Commissioners on May 16, 2017 – Dept. 151.

X. DISCUSSION ITEMS

- A. Emergency Responder Scholarship Fund
- B. Guaranteed Energy Saving Project with McClure Company

XI. C-NET REQUESTS

XII. REPORTS - ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

XIII. EXECUTIVE SESSION REPORT

XIV. PUBLIC MEETING SCHEDULE

Tuesday, April 3, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, April 5, 2018

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, April 10, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, April 12, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, April 17, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, April 19, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

XV. ELECTION ANNOUNCEMENTS

Monday, April 16, 2018

Last day to register before the primary

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Tuesday, May 8, 2018

Last day to apply for a civilian absentee ballot.

Friday, May 11, 2018

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 15, 2018

General Primary

XVI. QUESTIONS FROM THE PRESS

XVII. ADJOURNMENT